

FAM Security Form

First Name: Last Name: MI:
 SID: e-mail Address:
 Department: Phone:
 Date:

Please check roles that best suite your job

FAS Roles	Description																		
<input type="checkbox"/> Director	Same as Coordinator with the addition of: New Year Setup functions Access to all configuration tables																		
<input type="checkbox"/> Role Administrator	Same as FAS Director with the addition of: Ability to modify resources assigned to Roles(note: if resources are modified for a particular role, those modifications will need to be established after each version upgrade - typically 4 times a year.																		
<input type="checkbox"/> Program Coordinatc	<ol style="list-style-type: none"> 1. Dashboard - view and modify configuration settings 2. Processing and Validation Tables (equivalent to the Table Master in Safers) - add, change and delete settings 3. Tracking Letter Template - create, change or delete tracking letters. 4. Add, change and delete data on the Student Tabs 5. Ability to perform the following FAM Functions: <table style="width: 100%; border: none;"> <tr> <td style="padding-right: 20px;">ISIR Processing (formerly NEED functions)</td> <td>Automatic Tracking</td> </tr> <tr> <td>Generate Tracking / Award / General letters</td> <td>Pell / ACG Recon</td> </tr> <tr> <td>Pell / ACG COD Reporting</td> <td>Loan Processing</td> </tr> <tr> <td>Work Study</td> <td>R3T4</td> </tr> <tr> <td>SAP</td> <td></td> </tr> </table> 6. Generate the following reports: <table style="width: 100%; border: none;"> <tr> <td style="padding-right: 20px;">All Application Configuration Reports</td> <td>Award Inquiry</td> </tr> <tr> <td>Student Disbursements</td> <td>Award Disbursements</td> </tr> <tr> <td>FISAP</td> <td>All Student Reports</td> </tr> <tr> <td>Award Allocations</td> <td>Tracking Analysis</td> </tr> </table> <p>Background Tasks - to review the status of any report run as a background task</p>	ISIR Processing (formerly NEED functions)	Automatic Tracking	Generate Tracking / Award / General letters	Pell / ACG Recon	Pell / ACG COD Reporting	Loan Processing	Work Study	R3T4	SAP		All Application Configuration Reports	Award Inquiry	Student Disbursements	Award Disbursements	FISAP	All Student Reports	Award Allocations	Tracking Analysis
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<input type="checkbox"/> Program Assistant	<ol style="list-style-type: none"> 1. Dashboard - view only 2. Add and Change data on the Student Tabs 3. Generate Tracking / Award / General letters 4. Generate Application Set-up reports which includes Award Report, Packaging Plan Report, Sessions Report and Sub Code Report 5. Can generate the Student Inquiry Report 6. Background Task Page (to review the status of any report run as a background task) 																		
<input type="checkbox"/> View Only	<ol style="list-style-type: none"> 1. Dashboard - view only 2. View data on Student tabs (equivalent of all the screens on SM9906 in Safers) 3. Can generate the Student Inquiry Report 																		

Print or 'Save As... PDF' this form and forward to supervisor after filling!

Supervisor Signature:

Dean of FA Signature:

CIO Signature: